

How to Set up an Alert with Messenger

1. Log in to Online Banking and click on “Messenger”

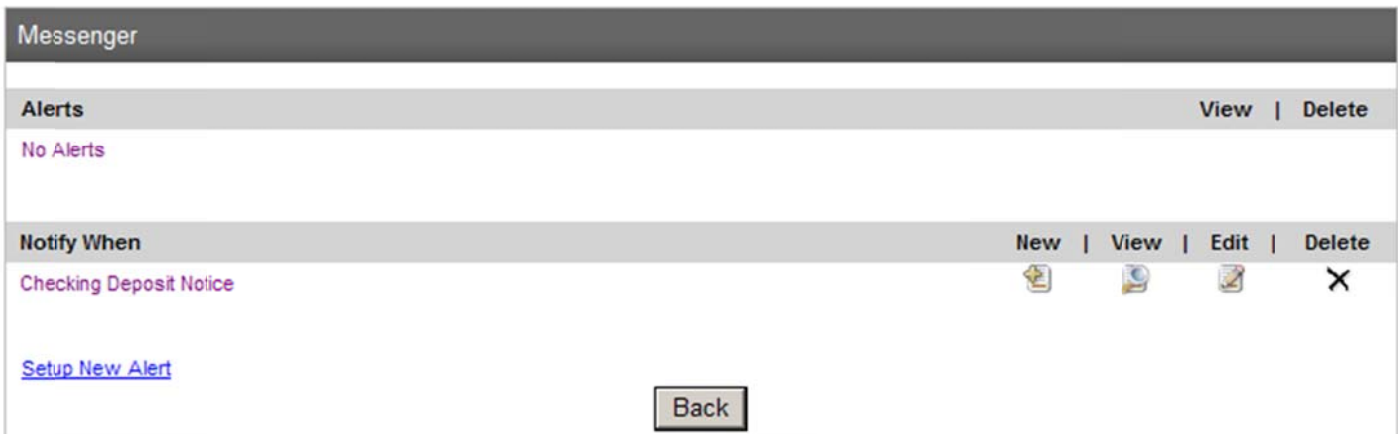


2. Click on the “Messenger” link



3. Click on the “Setup New Alert” link to add a new alert.

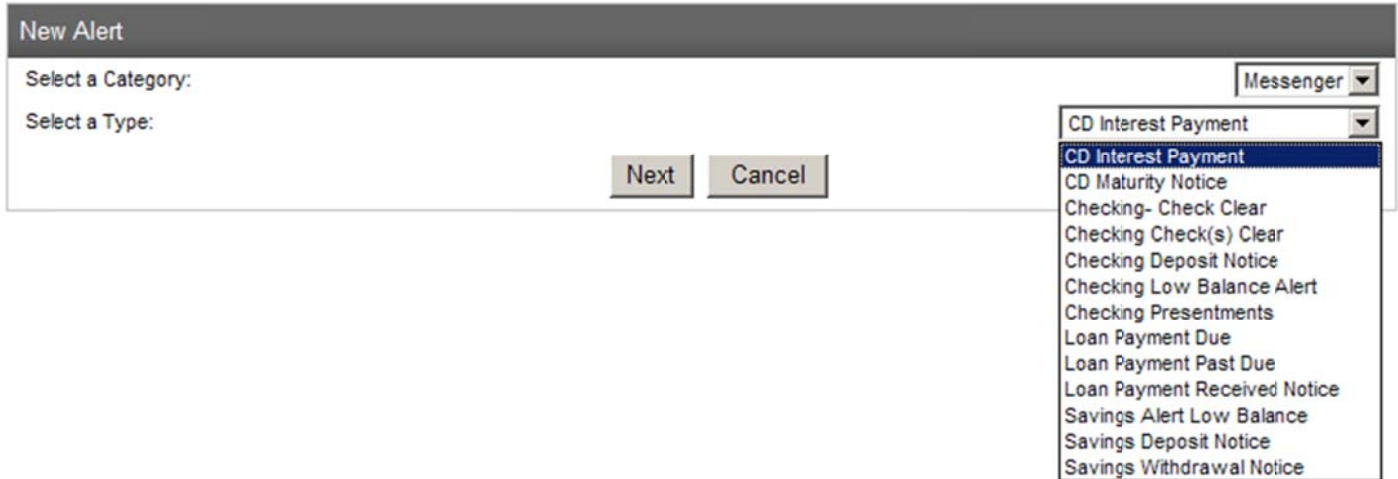
The below screen will show if there are any messages set up and allow you to create a new Alert.



4. The Category should always be “Messenger”

5. Choose the Type of alert you would like to create

6. Click Next



7. Choose the Account for which you would like to receive the notice

8. Set up the Time limits you would like to receive the notice - 60 minutes is the minimum for the Minutes option and 2 Hours is the minimum for the Hours options. Some Alerts will require

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this information and others will not due to the type of Alert that is being set up. There are Alerts that search at different times through-out the day while others search only once a day.

9. Send To: Choose the Email or Online Option

- a. Email – will require an email address or the email of your cell phone to receive this as a text message
- b. Online will indicate you have a message as shown in the Red box below when you log in to Online Banking

10. Click Finish

New DDA Presentments

If Checking Account has current day activity, please notify me.

Check Every: Minutes

Send To:

E-Mail Address:



THE Farmers Bank
My bank for life.

Home Express Transfer Messenger Privacy Policy Options Log out

Welcome Customer T, you have 0 unread messages.

After the Alerts have been set up, you should see them listed below the “Notify When” section.



- To create another alert – Click the “New” icon or click “Setup New Alert”.
- To view an alert – click the “View” icon for that Alert.
- To change an Alert - Click the “Edit” icon for that Alert.
- To delete an Alert – Click the “X” below the Delete Option for the specific alert that is no longer needed.

Messenger

Alerts View | Delete

No Alerts

Notify When New | View | Edit | Delete

Checking Deposit Notice    

[Setup New Alert](#)

If you need assistance with Messenger, please contact The Farmers Bank Customer Service at 765-654-8731.